

## **2014 YMCA NATIONAL LONG COURSE SWIMMING CHAMPIONSHIP MEET**

**To: Currently Certified YMCA Swim Officials and Others**

**Need:** At least fifty-two (52) volunteers are needed for each preliminary session and thirty (30) at the final session to staff the stroke, turn, & timer, relief and back-up positions

**Where:** IU Natatorium  
Indiana University Purdue University Indianapolis  
Indianapolis, IN

**When:** Monday, **July 28, 2014** through Friday, **Aug 1, 2014**

**Timed Final** 1500 Freestyle (evening session) **July 28, 2014**

**Preliminaries** (morning sessions) **July 29 – Aug 1, 2014**

**Time Trials** 30 minutes after Preliminary session **July 29 – Aug 1, 2014**

**Finals** (evening sessions) **July 29 – Aug 1, 2014**

**Please Note:** On Monday evening, **July 28, 2014**, all heats of the 1500 Freestyle will be swum beginning at **5:30 PM**. We will need a limited number of officials to work that session.

**How to Pre-Register:** If you anticipate that you will be able to volunteer to ***work at least 3 sessions***, please complete and submit a Swim Official & Timer Pre-Registration Form (contained in **this** e-mail). The form may be reproduced for use by another individual(s) and is also available on the YMCA website [www.ymcaswimminganddiving.org](http://www.ymcaswimminganddiving.org). No telephone pre-registrations in lieu of submitting a form will be accepted.

**Registration:** IU Natatorium - Officials Room

- **Date/Times - Monday, July 28, 2014- 9:00 AM – 12 PM, 12:30 PM to 3:00PM; 5:30 to 6:30 PM**
- **In-person Registration: Required.** If problem, call telephone number listed under “Questions ---” below.
- **A commitment to work at least 3 sessions is required.**
- **Certification:** Current YMCA Officials’ Card is required; if only timing a certification is not required.
- **Swim Official Certification/Recertification & Trainer Certification Courses:**

The Swim Officials’ Trainer Course will be offered on Sunday, July 27, 2014 from 1 PM to 6 PM at the meet HQ hotel and Monday, July 28, 2014 starting from 8:30 AM to 1:30 PM at the pool complex. All “prospective trainers” will then teach part of the Level I or II Class on Monday (9:00 AM – 1:00 PM). **All applications for the Trainer Certification Course must be received no later than July 11, 2014.**

Level I and/or II Clinics will be offered on Monday, July 28, 2014, from 9:00 AM until 1:00 PM, depending on expressed interest at the pool complex. Advanced registration is required. To attend the Level I clinic or Level II, please contact Ed Miller ([caefmilleriii@msn.com](mailto:caefmilleriii@msn.com)).

For information and registration, visit YMCA website [www.ymcaswimminganddiving.org/2014LC](http://www.ymcaswimminganddiving.org/2014LC)

➤ **Administrative Official Curriculum**

A new course has been developed for the position of Administrative Official. A mandatory meeting of all clinic instructors present will be held immediately after prelims on Tuesday July 28<sup>th</sup> to review the material to be used in this course.

**Additional Swim Official & Timer Information:** See the attached Swim Official & Timer Pre-Registration Form. Depending on deck assignment needs, “walk-ins” may be accepted during the above registration dates/times. Priority and commitment criteria set forth on the attached form will apply.

**Other Information:**

- **Swim Officials & Timers Meetings:**

**Officiating at Your First Y National Championship:** This is an introduction for first time participants officiating at a Y National Championship. The purpose is to acquaint officials with terminology and protocols which will be used at this meet. All officials are invited.

**Monday, July 28, 2014 – 3:15 PM in the Officials' Room – at IUPUI**

**Mandatory General Meeting:**

**Monday, July 28, 2014- 4:00 PM in the Officials' Room – at IUPUI**

**Daily Session Meetings Officials' Room at IUPUI**

**Prelims - Tuesday, July 29, 2014 - 7:15 AM; Wednesday – Friday, July 29 – Aug 1, 2014– 7:30 AM  
Finals – Tuesday, July 29, 2014 – 4:00 PM; Wednesday – Friday, July 29– Aug 1, 2014– 4:45 PM**

➤ **Meet Attire for Swim Officials & Timers:**

**Preliminaries (Morning Sessions)**

- Navy shorts or skirts, no shorter than 4" above knee.
- Shirts will be provided.

**Finals (Evening Sessions)**

**This summer we are changing our uniforms for the finals sessions each evening. We will continue to wear our navy pants, while ladies have the option to wear navy capris.**

**As for shirt tops, in lieu of white golf shirts, we will wear a short sleeve, light blue, button down, Oxford cloth shirt. This uniform will be worn by the Assigned Team also, in lieu of the customary attire of Blue blazer, white dress shirt with tie, and white pants. Women have the option to select the men's shirt or wear a ladies short sleeve, straight collar, buttons down the front, light blue, Oxford shirt.**

**In order to provide some guidance as to color and style, we have provided some model numbers from the Lands' End website for you to view. We are not suggesting that you purchase from Lands' End but felt this site had the best pictures for examples.**

**Prices vary based on material chosen wherever you choose to make a purchase. If you already have light blue, oxford cloth shirts in your wardrobe, you do not need to purchase new or additional shirts, unless you truly feel the desire to.**

**Women - Link to Lands End: Women Shirts**

**407955-AL3 Color: Blue**

**414781-AL6 Color: Blue**

**Men - Link to Lands End: Men Shirts**

**071276-AL5 Color: Blue**

**029414-ALX Color: Blue**

**315356-ALX Color: Blue**

**413629-AL6 Color: Blue**

**429079-ALX Color: Light Blue**

**Additional Meet Information:**

Available on the above YMCA website or from your local YMCA Swim Team Coach.

**Questions concerning officiating & timing assignments:**

Tel: Jim O'Neill, 8:00 AM - 11:00pm (ET) at 973.625.5846 or write me at [swimjim0430@gmail.com](mailto:swimjim0430@gmail.com)

**Pre-Registration form on next page**

**2014 YMCA NATIONAL LONG COURSE  
SWIMMING /CHAMPIONSHIP MEET**

**Swim Official & Timer Pre-Registration Form**

Actual completed form must be received no later than Monday, July 21, 2014. Send via:

Email: swimjim0430@gmail.com

Postal: Jim O'Neill 49 Mountain Avenue; Rockaway, NJ 07866

NOTE: If unable to send by above cutoff date, bring form to in-person registration.

Telephone or email pre- registration information in lieu of submitting a form will NOT be accepted.

**FORM INSTRUCTIONS:** Using your computer, complete Sections A, B & C.

Use "TAB" or "ARROW" keys to navigate through the shaded areas of this form.

Sections A & B: Use "DELETE" or "BACKSPACE" key to delete information entered.

Section B & C: "Click" on applicable boxes to mark. "Click" on marked box to delete mark.

**SECTION A – Registrant's Information**

Your Name:			
Address:			Apt #
City:		State:	Zip:
Phone:	Email:		

YMCA Affiliation - \_\_\_\_\_

Shirt Size - \_\_\_\_\_ (please indicate Men's or Women's)

**SECTION B – Certification**

**Current YMCA swim official certification:**

Expiration Date is:
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YMCA Level 1

**Proof of YMCA certification:** Bringing card to registration.

YMCA Level 2

Sending copy of card with this form.

**I am currently not a certified YMCA swim official.**

FYI – Other swim official certification (USA-S, NCAA or NFHS)

Please List:
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**SECTION C – Session Availability & Commitment**

I anticipate I will be able to work and, therefore, <u>commit to</u> the following <u>3 or more sessions</u> . I understand that this commitment may be revised, with proper notification(s), to accommodate for an unforeseen personal situation(s) that may transpire before and/or during the meet.				
Session	Tuesday July 29	Wednesday July 30th	Thursday July 31st	Friday Aug 1st
Morning				
Time Trials				
Evening				

**I am available to work the Monday evening, July 28th session (Timed Finals for the 1500 Freestyle).**

**SECTION D – Deck Assignment Priority & Commitment**

As this is a YMCA National Championship Meet and significant advanced preparation is involved, **priority deck assignments for currently certified YMCA (and USA-S) Officials** (e.g., stroke judge, turn judge, etc.) **will be given to those persons submitting**

**forms** by the cutoff date. Positioning will be determine based on YMCA Certification level, timeliness of application, and number of sessions the candidate is available to work.

**COMMITMENT TO WORK AT LEAST 3 SESSIONS IS REQUIRED.**

**Deck assignments for individuals not currently certified as a YMCA official (i.e., Timers) will adhere to the above prioritization and commitment criteria.**

**SECTION E – Officiating History**

In order to better assign officials for the meet we request that you briefly outline your recent officiating history.

**I have previously worked as an official at YMCA National Swim meet(s).**

**Number of years certified as a YMCA swimming official:**

**Approximate number of swim meets/sessions you have work during the past year (including USA-S meets):**

**SECTION F – Registration Location, Date, Time, etc.**

**Registration Headquarters: IU Natatorium , Officials' Room**

- **Dates/Times: Monday, July 28, 2014 – 9:00AM to 12 PM, 12:30 PM to 3:00PM; 5:30 to 6:30 PM**

**In-person registration and presentation of current swim official certification card is required.**

Depending on deck assignment needs, “walk-ins” may be accepted during registration. Above priority and commitment criteria apply.

**Thank you! We look forward to seeing you on deck at this year’s Long Course National Championships!**