
Agenda for Coaches Meeting, 2012 YMCA Short Course Nationals

Meet Committee:

John Mendell	Meet Director
Bob Turner	Assistant Meet Director
Glenda Pae	Assistant Meet Director/Help Desk
Joel Black	Meet Referee, National Officials Chair
Jack Caucino	Coaches Representative
Steve Corrie	Facilities
Greg Eggert	Community Village Coordinator
Bruce Griffin	Announcer
Ed Miller	Financial Chair
Claudia Multer	Technology
John Richards	Chairperson, National Advisory Committee
Jim Ryan	USA-S Representative
Tom Warrick	Meet Technology, Pre-Meet Registration
Jim Weaton	YMCA of the USA/MSPS, National Director of Events
Susan Braman	Greensboro Aquatic Center Manager, Safety, Medical Needs

General Information

- Credentials or bags tags are required to be displayed in order to gain admission onto the pool deck. Please have your swimmer notify the Help Desk if a bag tag is lost or misplaced.
- We ask that only officials and swimmers preparing for an event stand behind the blocks.
- First Aid/Emergency Room is directly behind the Help Desk.
- General Lost and Found is located at the Front Desk in the lobby.
- In addition, please check with the Help Desk for any misplaced valuable item.
- Coaches are responsible for the conduct of their athletes both on the pool deck and as well as in the Special Events Center which includes the Athletes Village.

Heat Sheets:

- Will be posted in the Coaches' Room and on our website.
 - Approximately 6:30 PM on Sunday.
 - 2:30 PM Monday through Wednesday for the next day's prelims.
 - Individual copies will be available at the Coaches entrance every morning beginning at 6 AM.

Bios:

- Please pick up at Help Desk and return by the completion of morning preliminary events. This includes timed final events scheduled for that evening.

Course Selection:

- Women- will compete in the Dive Well Pool.
- Men- will compete in the Scoreboard Pool.
- Finals – Will be held in the Dive Well Pool.

Participation:

- Swimmers are individually responsible for being ready to swim.

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- There will be no marshalling of swimmers.
- The start time listed in the Heat Sheet is only an approximate time
- If there is an empty lane, the competitor's name will be announced twice. Once the official starting procedure for a heat or an event begins, the late swimmer or relay immediately becomes a "no show" and will be barred from swimming that event. A "missed" event counts against the maximum number of events in which a swimmer may compete.
- Any swimmer who is seeded in a preliminary event that fails to compete (i.e. a "no show") shall not be seeded in any further individual or relay events unless the swimmer and/or coach declares an intent to swim to the Scratch Table prior to the scratch period for that day's events. If a swimmer "no shows" for their first event on a particular day and intends to swim an event later in the same day, their coach must immediately inform the Administrative Referee.
- A "no-show" from a Bonus, Consolation or Finals Event is barred from further competition in all individual and relays events.

Scratch Table:

- A contestant is assumed entered unless they are formally scratched.
- Scratch Cards are available at the Scratch Table.
- The Scratch/Relay Table will be located behind the Championship Course in Room C3 off the deck. We will have a sign posted.
- Coaches will need a scratch card for each event but may enter multiple swimmers on that card.
- Once a Scratch Card has been given to the Scratch Table, a swimmer is officially scratched.
- The Scratch Table will be officially closed as follows:
 - Sunday – at 4:45 P.M. for Monday's Preliminary events.
 - Monday through Wednesday – at 12:30 PM for the following day's events.
 - For all Finals events, the Scratch Desk closes 30 minutes after the results of the last preliminary qualifying event are announced.

Relay Events:

- Coaches may pick up Relay Cards at the Relay/Scratch Table.
- Cards must be presented to the Relay Table before the 15 minute break scheduled for that day or on Thursday by 8:45 AM for the 200 Freestyle Relay.
- Relay swimmers must give the appropriate Head Lane Timer an approved copy of their Relay Card prior to their race.
- All relays qualifying for Finals must file a second Relay Card. Copies may be picked up at the Relay/Scratch Table.
- Relay changes may be declared by submitting a new relay card of a different color (available at the Help Desk) prior to the start of the relay's heat to the appropriate Deck Referee.
- When proving an "intact relay time," the following condition must be met: the names of the swimmers in the relay that achieved the time MUST appear on a team entry form, thereby verifying their eligibility for the national meet.

Distance Events:

- All individual distance events (1,000 or 1,650 yards) will be swum fastest to slowest with the top 10 competitors swimming at night. The Deck Referee may combine the slowest heats if warranted.

Event Start

- Swimmers are individually responsible for being ready to swim.
- There will be no marshalling of swimmers.
- The start time listed in the Heat Sheet is only an approximate time

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- If there is an empty lane, the competitor's name will be announced twice. Once the official starting procedure for a heat or an event begins, the late swimmer or relay immediately becomes a "no show" and will be barred from swimming that event. Any "no show" counts against the maximum number of events in which a swimmer may participate.

Warm-ups:

- Please follow the procedures pertaining to warm-ups including entering feet first. Please make sure warm-up etiquette is followed.
- Everyone should demonstrate the YMCA's core values of caring, respect, sharing and responsibility during warm-ups.

Scoreboard:

- Any results displayed on the scoreboard are unofficial. We will stream unofficial results as soon as possible after an event is completed. Please understand that these results will be unofficial until final results are published.

Pool Cleared:

- Please clear the pool when requested.

Help Desk:

- Please see Glenda Pae at the Help Desk for all needs except those requiring rule interpretations which should be directed to the respective pool Referee.

Initial Times:

- If you need a time for a leadoff swimmer or a swim for an initial distance in a longer event, please obtain the Initial Times Request form from the Help Desk, then fill it out and return the form to the appropriate Deck Referee before the start of the race.

Results:

- Results will be posted on the pool deck, lobby, Special Events Center and Athlete Village
- Results are available on our website (www.ymcaswimminganddiving.org)
- Problems? Please see appropriate Deck Referee or Meet Referee.

Rules:

- Current USA-S rules are in effect.
- Declared false starts should be made known to the Deck Referee before a heat or swim-off is officially announced. A declared false start counts towards the maximum number of events allowed to be entered by each swimmer.
- No recall rule for false starts is in effect (dual confirmation is required).
- Dual confirmation is required for all relay take-offs.
- Special Needs athletes should be identified by the swimmer or their coach to the appropriate Deck Referee before any competitive swim.
- Wearing two suits is prohibited during competition. Swimsuits must be fully compliant with FINA rules effective January 2010. List of approved suits is posted on the USA Swimming website.

Finals:

- C final and B final will immediately precede an A final for all individual events with the exception of the 1000 and 1,650 freestyle. A "B" final shall immediately precede an A final for all relays

Award Ceremonies

- Swimmers should respond promptly for medal ceremonies. A temporary or substitute swimmer is permitted as a "stand-in." Official Swimmers may substitute themselves as long as they do not interfere with the Awards Ceremony. Please have your swimmer use discretion.

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- Any medalist or team scheduled to receive an award before the start of any Finals competition must report to the designated Awards Area no later than 4:50 P.M. We have received lots of feedback from Coaches who feel that unnecessary delays result in the competition starting late. Please help us so no one is excluded.

Protests:

- Any protest must be submitted on a form provided at the Help Desk to the Meet Referee within 30 minutes after the conclusion of the race in question.
- Questions as to the application of rules may only be brought to the attention of the Meet Referee.
- Any problem with the conduct of the Meet should be brought to the attention of the Meet Committee.

Time Trials:

- Please submit Time Trial entries to Steve Lyons or Chuck Multer who will be located with the Scratch Desk in room C3 off the Championship Course.
- The Time Trial Desk will be open at Registration and also, each morning from 8:00-10:30 AM.
- The cost is \$10.00 per event.
- Swimmers may only swim the stroke being contested in a Time Trial event.
- Entries for the 400 IM, 500, 1,000 and 1,650 Freestyle must be accompanied by a printed proof of time.
 - A late entry may be added by the referee for Time Trials under the following conditions:
 - The coach must make the entry.
 - The swimmer must have competed in the event earlier in the same day.
- Events will not be reseeded once posted. Swimmers will be entered in empty lanes if available.

Parade:

- Monday Evening from Athletes Village

Questions/Concerns:

- See our Meet Referee, Joel Black, Glenda Pae at the Help Desk, Jim Ryan or John Mendell, the Meet Director.

Meet Evaluation:

- Please help us by completing the online Meet Evaluation which will be posted on our website after the meet.