



TeamUnify YMCA Nationals Training Agenda

- 2:00 to 2:05 - **Introductions**

- 2:05 to 2:10 - **Help & Training Tools**
 - Support Hours
 - Ways to contact support
 - Help & Training section of SwimOffice
 - TU Updates section

- 2:10 to 2:15 - **Brand Compliant Website Template**
 - Show example sites
 - Cover the process of how to obtain a brand complaint template

- 2:15 to 2:35 - **YMCA Team & Coach Registration | YMCA Meet Sanctioning**
 - National Website
 - Regional websites
 - How to register a team & coach
 - The approval process
 - How you obtain your deck pass
 - How to submit a meet sanction
 - Q & A

- 2:35 to 3:00 - **OnDeck Mobile Application**
 - Taking & Tracking Attendance
 - Birthday Tracker
 - Account and Swimmer Management
 - Swim Meets & Results
 - Communication
 - Job Signup Management
 - Q & A

- 3:00 to 3:20 - **TouchPad Meet Management Software**
 - Setting Up a Meet
 - Inviting Teams
 - Accepting Entries
 - Reports
 - Running a Meet
 - Q & A

- 3:20 to 3:30 - **General Questions & Answers**